

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

April 20, 2015

The Regular Board Meeting of the Wattsburg Area School District Board of Education was held on April 20, 2015 at the Wattsburg Area Elementary Center.

President Nancy McNally called the meeting to order at 7:00 p.m. The following members were in attendance: Mr. Eric Duda, Mr. Josh Paris, Dr. Andy Pushchak, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Ed Snippert, Mr. Joseph Walko and Mrs. Nancy McNally. Also in attendance were Mr. Kenneth Berlin, Superintendent; Mrs. Leslie Hutchinson, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor. Those members absent were: Mr. Aaron Snippert.

## Roll Call

Mr. Pushchak requested the General Obligation Bond be added to the agenda under Financial. Motion by Dr. Pushchak, seconded by Mr. Duda to approve the agenda and addendum with addition as presented. Motion was approved by a voice vote with no opposition. Motion carried.

## Agenda

Motion by Mr. E. Snippert, seconded by Mrs. Sandberg to approve the minutes of Meeting for the April 13, 2015 Work Session, and the March 16, 2015 Regular Board Meeting and the March 16, 2015 Technology Committee Meeting as presented. Motion was approved by a voice vote with no opposition. Motion carried.

## Meeting Minutes

Mrs. Theresa Kimmy addressed the board on the way the District handled the situation of her husband's death.

## Visitor

Mr. Berlin shared that the Governor's Institute will be held in Erie this year and two teams from WASD will attend.

## Superintendent's Report

The National Honor Society students will be attending a Make-a-Wish Breakfast on April 28<sup>th</sup> to see the wish granted for the child they have been raising funds to support.

The JROTC had their Annual Review and received their letter of the results. Col. Bobby Woods noted in a letter that the WASD JROTC program exceeds standards and has exceptional leadership. The JROTC is to be commended for their hard work and superior instructors.

Our IEP students attended the Office of Rehabilitation Job Fair on April 16<sup>th</sup> at the Bayfront Convention Center.

Motion by Mr. Pushchak, seconded by Mr. Walko to approve the following reports, payments and invoices as presented:

## Business Administrator's Report

- Revenue & Expenditure Reports for April
  - [General Fund](#): \$4,834,527.73
  - [Cafeteria Report](#) \$2,495.72

- Checks and Invoices
  - [Exhibit A](#) General Fund Bills: \$193,468.36
  - [Exhibit A1](#) Checks Already Written: \$36,562.82
  - [Exhibit A2](#) General Fund Bills: \$4,000
  - [Exhibit B](#) Cafeteria Bills: \$36,061.37
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$210.63
  - [Exhibit D](#) SHS Activity Fund Report: \$45,228.65
  - [Exhibit E](#) Special Revenue Report: \$5,543.01

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Walko, seconded by Dr. Pushchak to ratify the proposed Collective Bargaining Agreement between the Wattsburg Area School District and the Wattsburg Education Support Personnel Association Local #2, including all appendices and side letter, effective July 1, 2014 through June 30, 2018. In a roll call vote, the following members voted "Yes": Mr. Walko, Mr. Duda, Mr. Paris, Dr. Pushchak, Mr. Pushchak, Mrs. Sandberg, Mr. E. Snippert and Mrs. McNally. Motion carried.

**WASD/WESPA  
Local 2 Collective  
Bargaining  
Agreement**

Motion by Mr. Pushchak, seconded by Mr. Duda to approve the Special Education Transition Operating Agreement July 1, 2015 through June 30, 2016 as outlined in [Exhibit E](#). Motion was approved by a voice vote with no opposition. Motion carried.

**Special ED  
Transitional  
Operating  
Agreement**

Motion by Mr. Pushchak, seconded by Dr. Pushchak to approve the \$1,545,000 [General Obligation Bond](#) in accordance with Section 1.03 of the Escrow Deposit Agreement directing Wells Fargo Bank, M.A. to reinvest the interest earned on the United States Treasury Bonds and Notes, in additional United States Treasury Bonds or Notes, State and Local Government Series at the maximum reinvestment rate in effect from time to time with maturity dates consistent with attachment hereto. Motion was approved by a voice vote with no opposition. Motion carried.

**General Obligation  
Bond**

Motion by Mr. Walko, seconded by Mrs. Sandberg to approve the following school facility use request:

**Facility Use**

- Seneca High School Gymnasium on Saturday, May 9<sup>th</sup> and May 16, 2015, 9:00 AM – 1:00 PM by the Seneca High Boys' Basketball Team for a Basketball Spring Skills Camp for Grades 3-8. No charge to requestor.

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Walko, seconded by Mrs. Sandberg to approve the following school facility use requests:

- WAMS Gymnasium on Wednesday evenings September 9, 2015 through May 25, 2016, 7:30 – 9:45 PM for Adult Recreation Volleyball. No charge to requestor.
- SHS Auditorium Cafeteria Dining Room and 3-4 Classrooms Thursday, June 11<sup>th</sup>, Friday, June 12<sup>th</sup> and Saturday, June 13, 2015 for dance performances. Cost: \$2,497.03

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Dr. Pushchak to approve The additions to the IU Substitute Consortium List. The addition of Emily Vogel-Miller to the Day-to-Day Substitute List and Penny Lorei as an addition to Service Substitute List for the 2014-2015 school year. Motion was approved by a voice vote with no opposition. Motion carried.

**Substitute Lists**

Motion by Mr. Duda, seconded by Mrs. Sandberg to approve the following appointments:

**Summer School Appointments**

- Summer School teachers to be paid at the contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement:
  - Seneca High School:
    - Mark Shields – English
    - Sue Nolan – Mathematics
    - Cecilia Polumbo - Science
  - Wattsburg Area Middle School
    - Donna Banks – English 7-8
    - Dave Frank - Social Studies
    - Jennifer Turner – Mathematics 5-6
    - Julie Canter - Science
- Pam Carson, Leslie Drumm, Elizabeth Garcia, David Hammer, Stephanie Krzak, Edith Reed, and Ray Trejchel, as Extended School Year Teachers throughout the month of July 2015 and possibly into August 2015 to be paid at contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement
- Rebecca Heitzenrater, as Behavioral Aide with Job Coaching Experience Summer position throughout the month of July 2015 up to 20 hours to be paid at the contractual rate according to the WASD/WESPA Collective Bargaining Unit Agreement.
- Deborah McCandless and Dorene Johnston as Behavioral Aides effective July 1, 2015, 5 hours/day, for 9 days to be paid at the contractual rate according to the WASD/WESPA Collective Bargaining Unit Agreement.

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Mrs. Sandberg to accept the following resignations:

**Resignations**

- Michelle Gee, guidance secretary effective April 1, 2015.
- Douglas Gibbons, bus driver for the purpose of retirement effective April 17, 2015

Motion was approved by a voice vote. Motion carried.

Motion by Mr. Duda, seconded by Mr. Walko to approve Tuition Reimbursement Stipends as outlined in [Exhibit H](#). Motion was approved by a voice vote with no opposition. Motion carried.

**Tuition Reimbursement**

Motion by Mr. Duda, seconded by Dr. Pushchak to approve an Extended Disability Leave effective April 24, 2015 for Sandra Glaspell. Motion was approved by a voice vote with no opposition. Motion carried.

**Leave Request**

Motion by Mr. Duda, seconded by Mrs. Sandberg to approve the following conference requests:

**Conference Requests**

- Vicki Bendig, attending Applications in Revenues on May 1, 2015 in Mars, Pennsylvania. Cost: \$262.25. Funds from Business Administrator Conferences.
- Ken Berlin to attend Understanding and Working with the Media Workshop on April 17, 2015 at Midwestern IU#4. Cost: \$97.80 Funds from Superintendent Conferences.

- Heather Hedderman to attend Access PA/Power Library on Tuesday, April 13, 2015 in Edinboro, PA Cost: \$105.20 Funds from WAEC Professional Development and Share NW on Wednesday, May 13, 2015 in Warren, PA. Cost: \$95.00 Funds from WAEC Professional Development.
- Deborah McCandless and Dorene Johnston NE Region RCPE Sessions at Northwest Tri-County Intermediate Unit on Tuesday, April 28, 2015. No cost to the district.
- Julie McGaughey, Cheryl Krider, and Matthew Calabrese to attend Career Street on May 20, 2015. Cost: \$160. Funds from Career Street.

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Dr. Pushchak to approve the following appointments:

- Valerie Dolph, temporary cafeteria aide retro-active to March 5, 2015.
- Brooke Cass, Alex Cochrane, and Amber White as 2015 Summer Help for the Technology Department at a rate of \$8.00/hour effective June 8, 2015.

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Mr. Pushchak to approve the extension of the Consultant Services Agreement with the Pennsylvania Association of School Business Officials (PASBO) with Mr. Stephen Maksimuk through July 31, 2015. Not to exceed 100 hours. Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. E. Snippert, seconded by Mr. Walko to approve the second reading of the following policies:

- Policy 004 Membership – [Exhibit I](#)
- Policy 204 Attendance – [Exhibit J](#)
- Policy 302 Employment of Superintendent/Assistant Superintendent – [Exhibit K](#)
- Policy 304 Employment of District Staff – [Exhibit L](#)
- Policy 305 Employment of Substitutes – [Exhibit M](#)
- Policy 306 Employment of Summer School Staff – [Exhibit N](#)
- Policy 307 Employment of Student Teachers/Interns – [Exhibit O](#)
- Policy 309 Assignment and Transfer – [Exhibit P](#)
- Policy 317 Conduct/Disciplinary Procedures – [Exhibit Q](#)
- Policy 317.1 Educator Misconduct – [Exhibit R](#)
- Policy 806 Child Abuse – [Exhibit S](#)
- Policy 818 Contracted Services – [Exhibit T](#)

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mrs. Sandberg to approve Web Design I as a course at Seneca High School as outlined in [Exhibit U](#). Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mrs. Sandberg to approve the Northwest Tri-County Intermediate Unit #5 to operate an early intervention program utilizing a WAEC classroom. Motion was approved by a voice vote with no opposition. Motion carried.

### **Appointments**

### **PSABO Agreement Extension**

### **Second Reading Policies**

### **New Course**

### **Early Intervention Classroom**

Motion by Mr. Paris, seconded by Mr. Pushchak to approve the agreement between E-school view and WASD for rapid telephone system replacement as outlined in [Exhibit V](#). Motion was approved by a voice vote with no opposition. Motion carried.

**eSchool View Agreement**

Motion by Mr. Walko, seconded by Mr. Duda to approve the following Transportation Requests as outlined in [Exhibit W](#):

**Transportation Requests**

<b>Group Requesting:</b>	<b>Date:</b>	<b>Destination:</b>	<b>Cost:</b>	<b>Funds By:</b>
Junior/Seniors	Wednesday, May 06, 2015	Mercyhurst North East University	\$195.00	Student Activities
Junior/Seniors Tutoring	May 2015 TBD	Edinboro University	\$200.00	Student Activities
Students for WAMS	Friday, May 22, 2015	Cedar Point, Sandusky OH French	\$530.00	Special Education
TIC/Biology	Thursday, May 21, 2015	Creek/McDonald's, Corry	\$532.00	Trout In Classroom Grant
3rd Grade	Tuesday, April 28, 2015	Tinseltown/Bob Evans	\$1,500.00	PTO
Science Class	Tuesday, May 12, 2015	PSU Behrend - Reed Union	\$250.00	Instructional
Girls Grade 7 Kindergarten Class	Monday, June 01, 2015	Erie Zoo	\$695.00	PTO
AFJROTC	May 9 - 10, 2015	Dayton, OH	\$2,890.00	ROTC
Grade 5	Thursday, April 30, 2015	Tinseltown/Local Restaurant	\$780.00	WAMSAG
WAMS Students/Staff	Wednesday, May 20, 2015	Jerry Uht - SeaWolves	\$3,660.00	Students, Student Activities *Seawolves cover cost of transportation (\$860)
7th Grade Students	Friday, May 15, 2015	Great Lakes Science Ctr, Cleveland, OH	\$3,525.00	Students (\$5.00/each) WAMSAG
Senior Class	Saturday, May 09, 2015	Darien Lake Amusement & Water Park, New York	\$17.99/ea Trans:TBD	Students Class of 2015
Grade 1	Tuesday, May 19, 2015	Tom Ridge Environment Center Stull Center, Presque Isle	\$1,048.00	PTO
Grade 4	Monday, May 18, 2015	Erie Zoo and Eat n' Park	\$250.00	PTO
Grade 2	Tuesday, May 26, 2015	PSU Behrend - Planetarium Blasco Library	\$594.00	PTO
National Honor Society	Tuesday, April 28, 2015	Ambassador, Erie	\$120.00	Student Activities Substitute

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Walko, seconded by Mr. E. Snippet to award the (1) 72 passenger school bus low bid to Wolfington Body Company, Inc. at a cost of \$70,895. Motion was approved by a voice vote with no opposition. Motion carried.

**Bus Bid**

Motion by Mrs. Sandberg, seconded by Dr. Pushchak to approve the following:

- The 2015 Senior Banquet to be held Tuesday, June 2, 2015 at the Victorian Princess, Erie, PA time TBA at a cost of \$45 per student.
- Additions to the WASD Volunteers List as outlined in [Exhibit X](#) and the addition of Kristy Bunce.
- Tamra Smith as a volunteer cross country/track/running coach for the 2015-2016 school year.
- Tamra Smith to run a summer running program for grades 1 - 8 beginning May 28, 2015.

**Athletic  
&  
Extra-Curricular**

Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Mr. Walko to declare WAEC LIND step Climber (fitness room) as surplus as outlined in [Exhibit Y](#). Motion was approved by a voice vote with no opposition. Motion carried.

**Surplus Item**

Mr. Duda shared that the Erie County Vocational Technical School is having an estimate on energy savings projects as part of their renovation plans.

**Erie Co  
Vo-Tech**

Mr. Paris shared that the Northwest Tri-County Intermediate Unit will have a speaker at the Governor's Institute. Also they are advertising to fill some new positions this year.

**NW Tri-County  
Intermediate Unit**

There being no further business before the Board, upon motion by Dr. Pushchak, seconded by Mr. Duda the meeting was adjourned at 7:37 p.m.

**Adjournment**

Signature on File  
Vicki Bendig  
School Board Secretary